



U.S. Immigration  
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Enforcement

# ICE

SEVP

## **SEVIS II Customer Account Setup**

**NAFSA Annual Conference  
Kansas City, MO  
May 30 – June 4, 2010**



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# Next at NAFSA National...

## Wednesday

- SEVP Recertification, 8:00 – 9:15 am
- A Dialogue With the Student and Exchange Visitor Program, 1:45 – 3:00 pm
- SEVIS II: Transition Planning, 3:45 – 5:00 pm
- Intensive English Programs: A Dialogue with U.S. Government Officials, 3:45 - 5:00 pm

## Thursday

- SEVIS II: Changes to the I-17, 5:15 – 6:30 pm

## Friday

- SEVIS II: Concepts, Reporting, Searching, and Alert Lists, 7:00 – 8:00 am
- SEVIS II: Data Migration and the New Rules for Names, 2:45 – 4:00 pm



## Agenda

- Purpose/Objectives
- Customer Account Basics
  - Who needs one?
  - When will customer accounts be created?
  - How long will it take?
- Account Setup Process for IOC
- Discussion



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# Purpose/Objectives

- Supports the DHS initiative of one person – one record
- Facilitates better decisions by having complete FMJ history
- Enables nonimmigrant access



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# Customer Account Basics (cont.)

## **Nonimmigrant accounts:**

- Students and exchange visitors
- Spouses and dependent children
- Account representatives (where applicable)

## **Institutional accounts:**

- DSOs
- Head of School
- Attorney (optional)
- Payer (optional)



# Customer Account Basics (cont.)

- **SEVIS II is being unrolled in two phases**
  - **Initial Operating Capability (IOC)**
    - The initial release of SEVIS II. During IOC, records from SEVIS I will be migrated to SEVIS II and customer accounts will be created
  - **Full Operating Capability (FOC)**
    - SEVIS II is fully deployed and becomes the system of record
- **Current users will create accounts during IOC**
- **Community will be provided ample notice prior to start of IOC**



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## Customer Account Basics (cont.)



Approximately 30 minutes



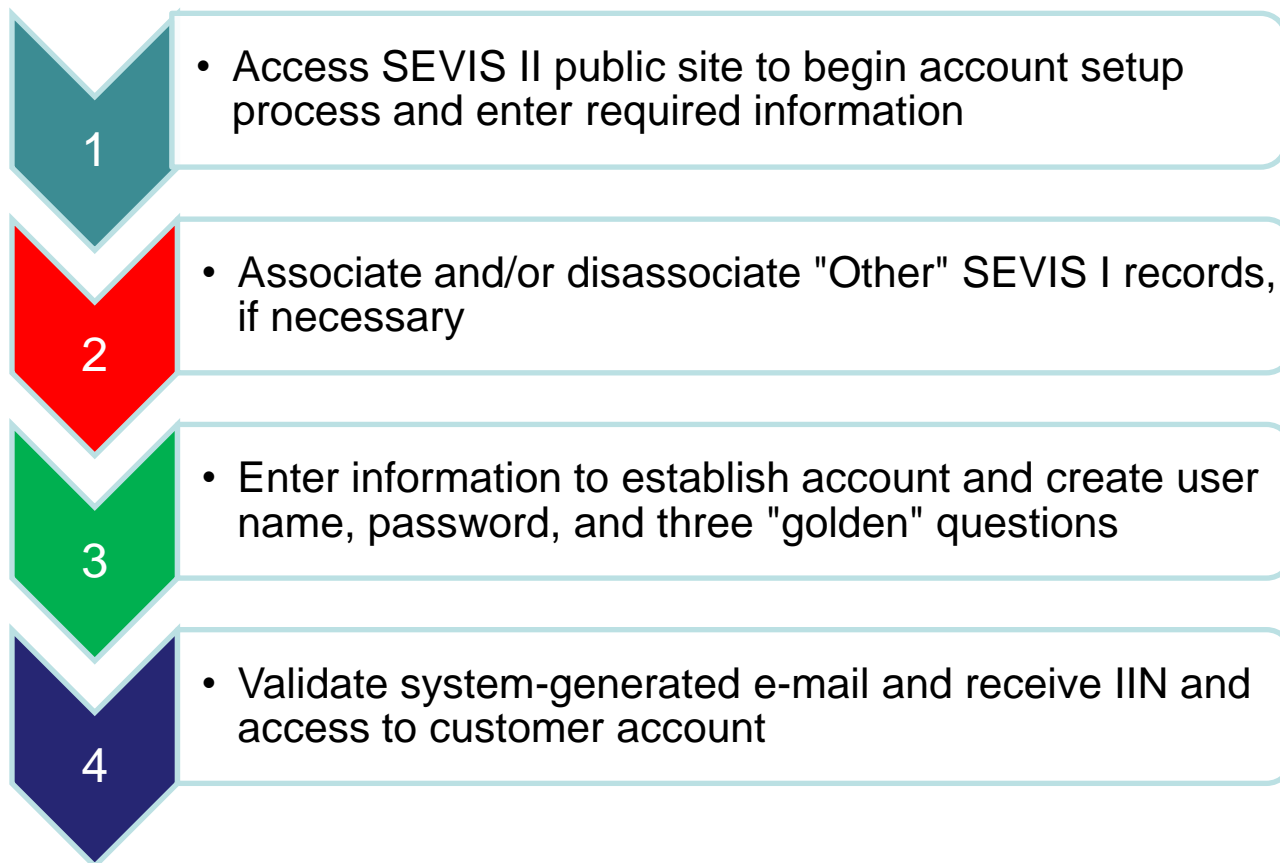
**No** fee involved



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# Account Setup Process



# Nonimmigrant Accounts

SEVIS Student & Exchange Visitor Information System

U.S. Immigration and Customs Enforcement

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### Existing SEVIS Account

Please enter your SEVIS information for your an existing account where your status is "Active" or "Initial" to begin the process of creating your new Customer Account.

Items marked with an asterisk (\*) are required

SEVIS Number\*

Last Name\*

Date of Birth

Month\*  Day\*  Year\*

I do not remember my Legacy Affiliation information

Enter

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This is a draft design and likely to be modified prior to implementation of SEVIS II

F/M/J nonimmigrants will use the SEVIS ID from their current Form I-20/DS-2019



# Institutional Accounts

SEVIS  
Student & Exchange Visitor  
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### Existing SEVIS Account

Please enter your SEVIS information for your an existing account where your status is "Active" or "Initial" to begin the process.

Items marked with an asterisk (\*) are required

User Name \*

SEVIS Password \*

Last Name \*

[I do not remember my SEVIS account information.](#)

School officials will enter information associated with their current SEVIS account

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## Record Matching

- **Some users have multiple SEVIS I records**
- **We have matched records for people with multiple SEVIS I records**
  - Based on name, DOB and COB
  - 100% matching not possible
  - Disassociating records allows users to disassociate unrelated records



# Associating Other SEVIS I Records

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### Previous SEVIS Records

**Your Records**

{Instructional text 1}

Items marked with an asterisk (\*) are required.

Account	School/Sponsor	Role	Date	Status	Confirm *
1	Fairfax County High School	DSO	2006-present	Active	Yes
2	IBM	Intern (J-1); Management, Business, Commerce and Finance	2004-2005	Not Active	<input type="checkbox"/>
	IBM	Trainee (J-1); Aviation	2003-2004		
3	Harvard	Student (F-1); MBA	2000-2003	Not Active	<input type="checkbox"/>
	Harvard	Student (F-1); BA Economics	1997-2000		
4	Yale	Dependent (F-2) of Leopold Schmidt	1995-1997	Not Active	<input type="checkbox"/>

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### Progress

Your Records

Your Records (Other)

Your Dependents

Your Dependents (Other)

Confirmation

✓ = Completed



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# Associating Other SEVIS I Records (cont.)

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Previous SEVIS Records

Your Records (Other)

Account	School/Sponsor	Role	Date	Status	Confirm
1	Fairfax County High School	DSO	2006-present	Active	Yes
2	IBM	Intern (J-1); Management, Business, Commerce and Finance	2004-2005	Not Active	Yes
	IBM	Trainee (J-1); Aviation	2003-2004		
3	Harvard	Student (F-1); MBA	2000-2003		
	Harvard	Student (F-1); BA Economics	1997-2000		
4	Yale	Dependent (F-2) of Leopold Schmidt	1995-1997		

Do you have or have you had other relationships with SEVIS?

Add

SEVIS Number / User Name	Name	School/Sponsor	Role	Date

Continue »

Progress

- ✓ Your Records
- Your Records (Other)
- Your Dependents
- Your Dependents (Other)
- Confirmation
- ✓ = Completed

Users will be able to add other SEVIS I records if any are not included on the initial list of records to migrate

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# Account Information

- After validating SEVIS I records, a user proceeds to enter account information
- Nonimmigrant information will be pre-populated – official information will not
- Nonimmigrants will see and officials will enter:
  - Biographical information – name, DOB, COC, COB, passport number
  - E-mail address(es)
  - Citizenship, passport and permanent residence information
  - Address – foreign address (if applicable), physical U.S. address, U.S. mailing address
    - System verifies U.S. addresses
- All users will create:
  - User name, password, three secret questions and PIN



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# E-mail Validation

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**Create Customer Account**

**Confirmation**

You will receive an e-mail with validation instructions at your primary e-mail address. You will not be able to use SEVIS until you validate your e-mail address. You must complete your e-mail validation within 5 days. If you don't receive an e-mail you can login to SEVIS with your new account and enter another e-mail address.

[Go to SEVIS Home Page](#)

**After completing the process, users will be taken to a confirmation screen and will receive an email to validate their primary e-mail address. You will only receive an IIN and access to your customer account after validating the primary e-mail.**

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# So You Have a Customer Account...Now What?

- Establishing the account allows you to create petitions for certification or applications for designation
- If you want to do more, you will have to be associated with a school and/or sponsor
- Nonimmigrants will not use their accounts until FOC



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# Additional Information

1. **SEVP Web site ([www.ice.gov/sevis](http://www.ice.gov/sevis))**
2. **SEVIS II Yahoo groups**
  - Join at <http://groups.yahoo.com/group/sevisii>
  - Yahoo e-mail address is not required
  - Free
  - Membership must be approved
  - Include your name, school, and role in your request
  - Includes e-mail list and a Web site with ability to post files, photographs, poll questions and more



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